

COMMERCIAL INSPECTIONS CODES

Structural

- 100 Miscellaneous Structural
- 102 Job Meeting
- 109 Plan Review
- 114 Demolition
- 115 Footing
- 116 Stemwall
- 117 Grout
- 118 Bond Beam
- 119 Tilt Panels
- 120 Cast in Place Concrete
- 121 Foundation
- 122 Above Ceiling
- 130 Framing
- 132 Shaft
- 133 Fire Stopping/Penetrations
- 134 Fire Proofing
- 136 Shear Wall
- 137 Deck Nail
- 138 Deck Weld
- 150 Roof Nail
- 160 Insulation
- 164 Drywall Shear Nail
- 165 Fire Rated Drywall
- 166 Lathing
- 167 Fireplace
- 168 Roofing/Re-roofing
- 170 Fence Enclosure
- 175 Emergency Systems
- 176 Exiting
- 180 Factory Built Buildings
- 190 Accessibility
- 194 Bleachers
- 196 Special Egress Control Devices
- 197 Pre Certificate of Occupancy (CofO) Meeting
- 198 Temporary Certificate of Occupancy (TCO), Structural
- 199 Final Structural

Plumbing/Mechanical

- 200 Plumbing
- 202 Job Meeting
- 209 Plan Review
- 214 Demolition, Plumbing/Mechanical
- 230 On-Site Utilities
- 231 Under Slab Plumbing
- 232 Rough Plumbing
- 233 Top-out
- 234 Multi-Story Soil
- 235 Gas Piping
- 236 Backflow Preventer/Site Isolation
- 237 Medical Gas
- 250 Miscellaneous Mechanical
- 251 HVAC Duct System
- 252 HVAC Equipment
- 253 Environmental Exhaust
- 254 Kitchen Exhaust
- 255 Hydronic System
- 280 Factory Built Building
- 294 Pre Certificate of Occupancy (CofO) Meeting
- 296 Temporary Certificate of Occupancy (TCO), Plumbing
- 297 Temporary Certificate of Occupancy (TCO), Mechanical
- 298 Final Plumbing
- 299 Final Mechanical

Backflow Prevention

- 217 Backflow Preventer, Temporary, Fire
- 219 Final Backflow

Electrical Inspection Codes

- 300 Electrical
- 302 Job Meeting
- 309 Plan Review
- 314 Demolition
- 315 Underground Electrical
- 320 Rough Electrical

- 321 Rough Walls Electrical
- 322 Rough Ceiling Electrical
- 323 Service Equipment
- 324 Switchboards/Panelboards
- 326 Grounding
- 328 Site Electrical
- 329 Lighting Fixtures
- 350 Roof Top Wiring & Equipment
- 352 HVAC Equipment
- 365 Special Systems
- 371 Pre-Gunite
- 372 Pre-Plaster
- 373 Fountains and Spas
- 375 Emergency Systems
- 376 Pre-Shutdown
- 385 Factory Built Building
- 397 Pre Certificate of Occupancy (CofO) Meeting
- 398 Temporary Certificate of Occupancy, (TCO), Electrical
- 399 Final Electrical

Signs

- 380 Electrical Sign
- 814 Final, Permit Application
- 815 Footing
- 819 Sign, Structural



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For more information or for a copy of this publication in an alternate format, contact Planning & Development at 602-262-7811 voice or TTY use 7-1-1.

phoenix.gov/pdd  /cityofphoenix  @cityofphoenixaz

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INSPECTION REQUEST

AUTOMATED INSPECTION REQUEST SYSTEM & ON-LINE SCHEDULING



This document provides instructions for requesting inspections. After a permit is obtained from the Planning & Development Department (PDD), inspections are required to ensure the building is safe and code compliant.

New Construction Elevator

Email elevator.inspections@phoenix.gov or call 602-262-7853 for additional assistance.

Civil/Site

For all Civil and Site inspections, call Communications at 602-262-7811.

New Construction Fire

For Fire Inspections, call your area inspector (name and number listed on your permit) or Communications at 602-262-7811.

There are three ways to schedule inspections; by phone, automated telephone system or online.

All inspections requested by 11:59 PM will be scheduled for the next business day.



SCHEDULE ON-LINE

Up to five inspections can be scheduled at the same time, under the same permit. The **Permit Number** and the **Web Inspection Key Number** will be needed, they are listed on the payment receipt for the permit.

Use the link below:

<https://apps-secure.phoenix.gov/PDD/inspections>

Select Online Inspection Request or Cancellation

- Type in the Permit Number and Inspection Key number
- Retrieve Permit
- Enter Requests
- Enter all pertinent information including comments and/or any special instructions you may have.
- Process Requests of the inspections chosen.
- You will receive a confirmation number. Please retain for future use.

SCHEDULE BY TELEPHONE

- Call 602-495-0800.
- Press 1 for English or 2 for Spanish.
- Note: To speak to an operator, press 0 for assistance. Operators are available from 8:00 a.m. – 5:00 p.m., Monday through Friday.
- The first menu will prompt you through the process. If you would like to schedule an inspection, press 1.
- The menu will prompt you to enter your permit number (without letters). The permit number is located in the upper left corner of the permit and on the receipt. This number identifies the address of the project to be inspected.
- Date for the inspection.

Option 1: The inspection will be scheduled for the next business day.

Option 2: Allows you to schedule an inspection for a future date.

- The system will confirm the permit number and the address number of the site to be inspected. If the information is correct, press the (#) key. If the information is incorrect, press the (*) key and re-enter the permit number.
- The menu will prompt to enter the 3-digit inspection code number. The code numbers are in this brochure, and a verbal listing of the codes is also provided on the automated telephone line. The system will confirm the inspection code entered. If the code is correct, press the (#) key. If the information is incorrect, press the (*) key and re-enter the inspection code.
- To request additional inspections for the same permit, press 1. The system will repeat the steps to prompt you through the process to request another inspection. There is a limit of five inspection requests per permit, per call. The system will automatically schedule your request.
- **PLEASE WAIT FOR THE INSPECTION REQUEST CONFIRMATION NUMBER**
- The request will not be scheduled until a confirmation number is generated.
 - To have the confirmation number repeated, press 2.
 - Press 1 to enter another request for a different permit.
 - The system will repeat the steps to prompt you through the process.



RESIDENTIAL INSPECTION CODES

These 600-series codes are used for inspections on all **single-family** and **duplex** projects.

600	Miscellaneous General
602	Job Meeting
609	Plan Review
614	Demolition/Site Clearance
615	Footing/Ufer
616	Stemwall/Foundation
617	Basement Wall
618	Grout/Masonry
619	Bond Beam
620	Pre-Slab
621	Foundation
622	Soil, Sewer, Water, Copper
625	Pre-Drywall (Includes: Framing, Electrical, Plumbing and Mechanical)
626	Strap and Brace
627	Shear Nail
630	Framing
631	Rough Electrical
632	Rough Plumbing
635	Gas Piping
650	Mechanical
655	Mobile Home/Zoning
660	Insulation
680	Fire Damage
685	Grading and Drainage
686	Hillside
687	Desert Preservation
690	Adult Care Home
697	Energy
699	Final Inspection

Residential Swimming Pools/Spas

670	Grotto, Water Feature or Rock Fall
671	Pre-Gunite
672	Pre-Plaster
673	Spas
674	Pool Bonding Grid
675	Fence/Retaining Wall