

# Zoning Application Form

"Planning with People for a Better Phoenix"



**City of Phoenix**  
PLANNING & DEVELOPMENT DEPARTMENT

## Disability Accommodation Request Form - Administrative Staff Review -

### DO NOT DISCLOSE WITHOUT ZONING ADMINISTRATOR APPROVAL

A sober living home's address is not a public record and is not subject to A.R.S. Title 39, Chapter 1, Article 2 (per A.R.S. 9-500.40).

#### -COMPLETE THE FOLLOWING INFORMATION-

REGISTRATION NO: \_\_\_\_\_ DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

#### 1. PROPERTY INFORMATION

Property Address: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Tax Parcel Number: \_\_\_\_\_

Legal Description: \_\_\_\_\_

Maximum number of residents: \_\_\_\_\_  Existing  Proposed

#### 2. APPLICANT INFORMATION

Applicant Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State & Zip Code: \_\_\_\_\_

Email: \_\_\_\_\_ Phone Number: \_\_\_\_\_

#### -PLEASE READ THE FOLLOWING-

### Disability Accommodation (Reasonable Accommodation) – Request for Community Residence Home (6-10 residents) or Center (11 or more residents)

An applicant may request a disability accommodation from a separation requirement if the requirement prohibits a community residence home or center for a person with disabilities. For the purposes of determining conformance for community residence homes, only other community residence home locations shall be considered. All community residence homes or centers that are considered for determining conformance with Section 701.E.3.a. shall be within residential zoning districts. The Planning and Development Department Director's designee may administratively approve such requests if there are no more than five community residence homes with six to 10 residents or centers, within one-half mile area (2,640-foot radius), measured in a straight line in any direction, of the lot lines of a proposed community residence home with 6 to 10 residents or center, except that:

1. A community residence home or center is not deemed within the one-half mile area if separated from the proposed community residence home or center by a natural or manmade barrier including, but not limited to, any of the following:
  - a) Arizona Canal, Central Arizona Project Canal, Elliot Canal, Grand Canal, Highline Canal, Roosevelt Irrigation District Canal, and Western Canal;
  - b) Municipal open space that is at least ten acres in size (such as a park or golf course);
  - c) Railroad; or
  - d) Freeway.
2. No more than one community residence home or center may locate on the same block face; abutting to the rear or abutting catty-corner (including lots separated by an alley); or across a street from a block face with a proposed or existing community residence home or center. Block face is defined as one side of the street between intersections.

In the event that the above criteria cannot be met an appeal may be requested within 10 business days from the results of the administrative review for disability accommodation. Please see the Disability Accommodation Request Form for Zoning Disability Accommodation Committee Review for instructions.

**FOR STAFF USE:** *Staff will respond within 5 business days*

Met

Not Met

1. Registration numbers of applicable homes or centers within a half mile from the proposed home or center:

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2. Total number of applicable homes or centers within a half mile from the proposed home or center:

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3. Natural or man-made barriers within a half mile from the proposed home or center:

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4. Registration numbers of applicable homes or centers within a half mile from the proposed home or center, excluding those separated by natural or man-made barriers: \_\_\_\_\_

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5. Total number of applicable homes or centers within a half mile from the proposed home or center, excluding those separated by natural or man-made barriers: \_\_\_\_\_

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6. Meeting block face provision:  Yes  No

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**-PLEASE READ THE FOLLOWING CAREFULLY-**

The undersigned hereby certifies as follows:

1. The undersigned is the owner of the existing or proposed use or is authorized to file this form on behalf of the owner.
2. The proposed structure and lot meet all applicable development standards of the Phoenix Zoning Ordinance, including but not limited to, providing sufficient off-street parking.
3. The proposed lot does not have any outstanding Zoning or Building Code violations, unless the violation is related to zoning registration or requirements to establish the use.
4. The undersigned agrees to comply with the requirements established for the operation of a community residence home or center.
5. All information provided on this form is true and correct to the best of his/her knowledge.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Upon request this publication will be made available in alternate formats including large print, Braille, audiotape or computer disk to accommodate a person with a disability if given reasonable advance notice. Please contact Angie Holdsworth at voice number (602) 495-5622 or via the City TTY Relay at 7-1-1.